

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on February 19, 2025 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
Chuck Frank, Vice President
Tom Rozier, Secretary
Sharene Carr, Treasurer

Members Absent: David Cooper, Assistant Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on February 19, 2025 at 6:02 PM by President J. Steven Weisinger. Four Board members were present at the meeting location, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Fire Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistants Andrea Meek and Yesenia Espinosa, District Legal Counsel John Peeler and for public comment, Charles Shirley from the MCHD Board.

Addressing item 2 of the agenda, Public Comment was made by Charles Shirley, Director of Precinct #3 MCHD Board. He introduced himself to the Board and explained the position he is running for in the 2025-2026 Montgomery County Central Appraisal District Board of Directors Election.

Addressing item 3 of the agenda, Chief Oliphant recognized Captain Kevin Kaliszweski for dedicating 35 years of fire service to which 15 years were dedicated to MCESD1. Captain Kevin Kaliszweski retired from MCESD1 on February 15, 2025.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the Board voted unanimously to accept and approve meeting minutes for the following date:
Regular Board Meeting January 15, 2025.

Addressing item 5 of the agenda,
Office Administrator, Crystal LaCaze presented the Board with the District monthly financial report. Upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to accept the financial report as presented and approve payment of the district's monthly bills.

Addressing item 6a of the agenda,
Office Administrator, Crystal LaCaze presented the Board with LaW Construction Pay App 011 for Station 96/Training Facility.
Upon a motion made by Commissioners Frank and seconded by Commissioner Carr the board voted unanimously to approve Pay App 011.

Chief Oliphant and Assistant Chief Bailey addressed the Board with an update of the completion percentage of Station 96/Training Facility. The overall project is approximately 50% completed including stored materials and the burn building is at 75%.

Chief Oliphant presented the Board with the AIA agreement for Martinez Architects for design services and construction phase services for the new Station 91/Administration project. They noted that the contract is structured as a set fee rather than as a percentage of the construction project.
Upon a motion made by Commissioners Frank and seconded by Commissioner Carr the board voted unanimously to approve Martinez Architects' AIA agreement for new Station 91/Administration project.

Addressing item 6b of the agenda, no action was taken.

Addressing item 6c of the agenda,

Discussion took place regarding the possible sale of the Billboard, how to auction it, getting it appraised, restrictions and easement. District Legal Counsel John Peeler discussed the legal process regarding the sale of District surplus property, which could include the billboards. Commissioner Weisinger will be doing more research and report further at the next meeting.

Addressing item 6d of the agenda,

District Legal Counsel John Peeler discussed the notice MCESD1 received from City of Conroe regarding a notice of proposed annexation.

Addressing item 6e-6g of the agenda, no action was taken.

Addressing item 6h of the agenda,

Office Administrator, Crystal LaCaze informed the Board Chief Oliphant and crew went to do a chassis inspection on two new pumpers and that we will likely go out for the loan in April 2025.

Addressing item 6i of the agenda, no action was taken.

Addressing item 7a of the agenda,

District Legal Counsel John Peeler informed the Board they are not required to cast votes for the election ballots for the 2025-2026 Montgomery County Central Appraisal District Board of Directors Election but if the Board chooses to, they may. No action was taken.

Addressing item 7b of the agenda,

District Legal Counsel John Peeler informed the Board he and staff including the Finance Committee are working to revise the District Investment Policy. He requested the Board to adopt the 2025 Resolution notating no changes to the 2020 Investment Policy.

Upon a motion made by Commissioners Frank and seconded by Commissioner Carr the board voted unanimously to approve the 2025 Resolution.

Addressing item 7c of the agenda,

Office Administrator, Crystal LaCaze discussed with the Board the current Montgomery Central Appraisal District Tax Exemptions, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr the board voted unanimously to adopt the 2025 tax exemptions to reflect the same exemptions as the 2024 tax year – Homestead –0-, Over 65 \$25,000, and Disability \$25,000.

Addressing item 7d of the agenda, no action was taken.

Addressing items 8 -11 of the agenda, no closed session was held.

Addressing item 12 of the agenda, no action was taken.

Addressing item 13a of the agenda,

Chief Oliphant presented the Board with the call volume report for the month of January with a total of 874 calls.

Chief Oliphant informed the Board he and staff met with the Finance Committee and made the decision to put the Station 99 project on hold, as well as cancelling the two apparatuses that were on order.

Chief Oliphant also informed the Board he had appeared at the Commissioners Court and did an interview with ABC13 regarding the Montgomery County Fire Chiefs' Association ("MCFCA") position on the

County's planned changes to development guidelines. The MCFCA recommends widening the roads in new developments to 28 feet.

Addressing item 13b of the agenda, no action was taken.

Addressing item 13c of the agenda,
Chief Oliphant reported that he is working with legislators to try to have ESDs reclassified as "special taxing units" under Tax Code chapter 26.

Addressing item 14 of the agenda, no action was taken

Addressing item 15 of the agenda,
There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 7:37 PM.

Crystal LaCaze

District Office Manager and Administrative Secretary
Montgomery County ESD 1